

Board of Fire Commissioners
Special Meeting Minutes
1825 South Lake Stevens Road, Lake Stevens, WA

November 18, 2009

1800 hours

CALL TO ORDER

Chairman Lorentzen called the meeting to order at 1808 hours.

ROLL CALL

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, Chief Faucett, Leah Schoof, Citizen Tom Matlack, President Rasmussen, PM Rayner, and Laana Larson.

2010 EXPENSE BUDGET

Chief Faucett commented that he made some modifications to the previous draft. He explained the Administration line items have been separated out so that we can track those expenses. Risk Management with MacIlvennie has been divided up as well. The Commissioner Contingency line item has been not been changed and we reinstated our banquet for next year. Labor will be the line item that may fluctuate. The increase in health insurance has been included in this budget as well. A 5% increase for all union employees has been included because that is what we had in our five year plan. Give or take a little, we should be close.

Commissioner Elmore asked about the chaplains' annual stipend.

Leah Schoof commented it used to be \$1200 per chaplain and it has been brought down to \$375 per chaplain.

Chief Faucett commented they don't always get dispatched right away and they may go on a couple calls a month. DC Lingenfelter meets with them for lunch on a monthly basis.

Commissioner Elmore asked about placing the wellness program in its own category.

Chief Faucett confirmed it needs to have its own category with our BARS program.

Chief Faucett explained the Tech Rescue items have been cut from the budget. We are operating a Tech Rescue program but we don't have a program which is in writing. We are currently working with the Battalion Chiefs to determine what we are going to do with the rescue program. We can't do everything, and it's important especially in this economy that we ensure what we do, we do well.

Commissioner Elmore asked about the disaster preparedness line item at \$7,000.

Chief Faucett confirmed that this is for equipment.

Chief Faucett explained that EMS equipment has been increased compared to last year, however we had to bring it up to par. There is another reduction in call back. And there has been an increase in radio repair, as well as operating supplies, which is the result of combining two previous line items.

Chairman Lorentzen commented the numbers look good.

2010 CAPITAL BUDGET

Chief Faucett reviewed the plans for the capital budget.

Commissioner Elmore commented we need to look at "road rescue" and think about taking the box off and replacing the chassis.

Chief Faucett commented you will see this in the future. However, we will do this starting with our Chevy chassis. Chief Faucett also stated in 2010 we have four staff vehicles and the recommendation will be Ford Escapes.

Chief states he hopes to be able to replace the Operations Chief in 2011.

Chairman Lorentzen asked about placing a stretcher in the budget.

Chief Faucett agreed it needs to be added into the budget.

Chief Faucett commented Station 81 is well undersized and we may have to consider increasing the footprint. We have a lot of analyzing to do over the next year. We need the latitude to do the assessment and then we can make an informed decision on how to move forward at our spring retreat.

Chief Faucett stated he is meeting with the Battalion Chiefs regarding operational priorities before we move forward on the Station 82 phase 2 remodel. The question is do we need to spend the \$100,000 set aside at this time.

Chief Faucett commented our warehouse facility will need a roll up door, all doors will need to be commercially reinforced, and an alarm system will need to be installed.

Chairman Lorentzen commented on the need for lights outside the Conference Center.

Chief Faucett agreed we need to make the building safe and available to our community. We are addressing this issue.

There was no further discussion on the budget with board members. Chairman Lorentzen opened the meeting to the public and asked if anyone had a comment.

Mr. Tom Matlack asked what the commissioner contingency fund was.

Chairman Lorentzen explained sometimes unexpected issues would come up and this fund allows us to handle those unanticipated expenses.

Commissioner Elmore commented it used to be \$300,000 and it has been cut to \$150,000. It is a check and balance system as it does have to go before the Commissioners for approval.

Mr. Tom Matlack asked if we were set for years to come with SCBAs (Self Contained Breathing Apparatus). Chief Faucett responded the grant we received replaced SCBA's for the entire department.

There was no further comment and Chairman Lorentzen closed the public comment portion of the meeting.

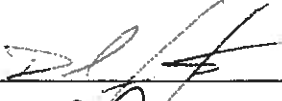
GOOD OF THE ORDER

No additional comment.


ADJOURNMENT

Motion to adjourn the meeting at 1915 hours and take a five minute recess before the start of the regular commissioner meeting.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore

Commissioner Vern Foster