

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA

November 18, 2009

1830 hours

CALL TO ORDER

Chairman Lorentzen called the meeting to order at 1922 hours.

ROLL CALL

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, Chief Faucett, DC Lingenfelter, Leah Schoof, Citizen Tom Matlack, President Rasmussen, PM Rayner, and Laana Larson.

EXECUTIVE SESSION

Chairman Lorentzen called for an executive session to discuss with legal counsel possible actions that involve legal risks that are likely to result in adverse legal or financial consequence to the District pursuant to RCW 42.30.110 (1) (i) and also the topic of negotiations pursuant to RCW 42.30.140 (4) for 15 minutes at 1925 hours. Executive session included Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, and Chief Faucett. Legal counsel attended the executive session by telephone. Chairman Lorentzen announced to the public that the executive session would be continued for 5 minutes. The meeting reconvened at 1945 hours with no action taken.

ADDITIONAL AGENDA ITEMS

Facility Use Policy

Chief Faucett reviewed the policy modifications on the use of alcohol at the Conference Center and using the Conference Center for political activities.

Chairman Lorentzen commented once we get the final copy we can make a decision.

Chief Faucett stated the law doesn't say you can't have political groups use the Conference Center. The District just can't use resources in support of political activities, as long as fair market value rental rates are paid there is no prohibited use of public resources and if we open it up to one, we will need to open it up to everyone.

Chief Faucett also commented in the revised policy to reflect that we will not require any deposits on our rentals. We have increased our base fee slightly to accommodate this change.

Census Team

Commissioners approved the census team using the administration building.

MINUTES

Minutes 09-11-05

Motion to adopt the November 5, 2009 Commissioner Meeting minutes as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve expense vouchers 0911025 through 0911066 in the amount of \$53,733.45 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.



"Touching Lives Today ~ Planning for Tomorrow"

Phone: 425.334.3034
Fax: 425.334.6981
www.lsfire.org

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

1825 South Lake Stevens Road
Lake Stevens, WA 98258

Motion to approve capital vouchers 0911004 through 0911014 in the amount of \$98,221.68 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Payroll

Motion to approve November 2009 Payroll in the amount of \$434,999.24 as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Unanimous.

Commissioner Elmore asked about the cost if overtime this month.

Chief Faucett commented more than likely it would be for the Battalion Chiefs.

Budget Report

CORRESPONDENCE

None

OLD BUSINESS

Discussion

None

Action

2010 Expense Budget

Motion to approve the Draft 2 - 2010 Expense Budget dated November 15, 2009 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

2010 Capital Budget

Motion to approve the Draft 2 - 2010 Capital Budget dated November 14, 2009 as submitted with the addition of \$5000 for stretcher replacement in 2010.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Resolution 2009-16

Motion to adopt Resolution 2009-16 for District levy in the amount of \$65,530.00 for calendar year 2010 as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Passed. Chairman Lorentzen opposed.

Chairman Lorentzen commented he is not in agreement with taking the 1% from the public.

Resolution 2009-19

Motion to adopt Resolution 2009-19 for the 1% of the EMS levy in the amount in \$13,712.00 for the calendar year of 2010 as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Passed. Chairman Lorentzen opposed.

Chairman Lorentzen commented he is not in agreement with taking the 1% from the public.

Leah Schoof commented she will contact the county and confirm how many signatures are necessary for these resolutions.

Headquarters Furniture Settlement

Chief Faucett commented that McCourt was unable to turn in the necessary paperwork. We are hoping to address this at the next meeting.

NEW BUSINESS

Discussion

None

Action

Maintenance 2 Position

Chief Faucett commented we need a facility maintenance person and recommended the Commissioners approve this position.

Chairman Lorentzen commented it doesn't seem as streamlined when we hire one position quickly, and delay so many others. It is important to be consistent. He recognized the need for this position.

Commissioner Elmore commented this complex came up and we saved a significant amount of money. This position was not in the staffing plan, but neither was a 19,000 square foot building complex. We must be prepared to make adjustments when necessary. He would prefer not to see firefighters up at the administration building changing light bulbs, etc.

Motion to authorize a Facility Maintenance 2 position for the organization and fulfill it in January 2010 with a salary ranging from \$35,000 - \$50,000 depending on qualifications.

Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.

Vote Unanimous.

CHIEF'S REPORT

Prevention Report prepared by FM Marshall

IT Report prepared by Stevens

Firefighter Hiring Status

Chief Faucett confirmed that interviews have been set up for Thursday and Friday. He hopes to have some type of recommendation next week.

SnoPac

Chief Faucett is meeting with the director tomorrow regarding potential use of the building.

Commissioner Elmore voiced his concern about SnoPac using our building for free when we have paid so much for their services.

The next regular Commissioner Meeting is scheduled for Monday, December 7, 2009 at 9:30am and located at 1825 South Lake Stevens Road, Lake Stevens. Commissioner Foster commented he will be unable to attend the Dec 7th meeting.

GOOD OF THE ORDER

Commissioner Foster commented he recently spoke with Kathleen Friend and she congratulated LSF on a job well done.

Commissioner Elmore thanked everyone for their efforts. He is excited about the new building.

Chairman Lorentzen thanked everyone for their hard work on the budget.

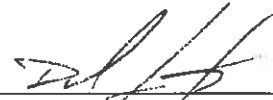
ADJOURNMENT

Motion to adjourn the meeting at 2017 hours.

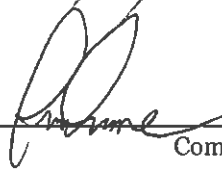
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.

Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore

Commissioner Vern Foster