

Board of Fire Commissioners Meeting Minutes

March 17, 2009

0930 hours

CALL TO ORDER

Chairman Lorentzen called the meeting to order at 0937 hours.

ROLL CALL

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, Chief Faucett, DC Lingenfelter, Laura Kipp and Laana Larson.

ADDITIONAL AGENDA ITEMS

Chairman Lorentzen thanked BC Huston and his crew for their assistance with an elderly couple who needed help removing something from underneath their house. They had a great attitude and this couple was very appreciative.

MINUTES

Minutes 09-03-05

Motion to approve the March 5, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Unanimous.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve Expense Vouchers 0903034 through 0903065 in the amount of \$15,912.39 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Motion to approve Fire Prevention Vouchers 0903001 and 0903002 in the amount of \$1,242.13 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Passed. Commissioner Foster abstained.

Motion to approve Fire Safety Voucher 0903003 in the amount of \$1,638.09 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Motion to approve Capital Vouchers 0903004 through 0903007 in the amount of \$125,962.19 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Payroll

Motion to approve March 2009 Payroll in the amount of \$313,100.19 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Budget Report

Laura Kipp commented the grant funds we are finished with need to be closed so that we can move forward with additional grants.



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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

9811 Chapel Hill Road
Lake Stevens, WA 98258

Resolution 2009-03 Close AFG Grant Fund

Motion to approve Resolution 2009-03 to close AFG Grant Fund as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Unanimous.

Resolution 2009-04 Transfer Funds and Close Prevention Grant Fund

Motion to approve Resolution 2009-04 to transfer funds and close Prevention Grant Fund as submitted.
Motion by Commissioner Elmore and 2nd by Chairman Lorentzen.
Vote Unanimous.

Resolution 2009-05 Transfer Funds and Close Lake Stevens Award Fund

Motion to approve Resolution 2009-05 to transfer funds and close Lake Stevens Award Fund as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Unanimous.

CORRESPONDENCE

Thank You Certificate
Thank You for Service
Thank You for Fire Rescue
Thank You from Preschool

OLD BUSINESS

Discussion

Food Bank Update

Chief Faucett commented that we have not yet heard from the food bank. It sounds like they still might be considering the property. We will wait to hear from them on the final word.

Property Acquisition

Chief Faucett commented he has looked into the potential use of the additional five acres and we could use it with a conditional use permit. He stated there might be some issues if we want to try and put a maintenance shop on the property. We would know this once formal application is made.

Chairman Lorentzen commented it will depend on the zoning; and future annexation may change things in our favor.

Action

District 16 Agreement

Chief Faucett encouraged the Commissioners to sign the ALS Agreement so that we can move forward. He confirmed that this signing would mean we agree with the \$500 figure for 2008. He suggested that we attach a copy of the agreement to the bills in order to make it easy for the auditor.

Motion to approve the District 16 ALS Agreement as signed on March 17, 2009.
Motion by Commissioner Elmore and 2nd by Chairman Lorentzen.
Vote Unanimous.

NEW BUSINESS

Discussion

Station 83 Sign

DC Lingenfelter confirmed that the sign belongs to the Machias Community Church and it is actually on their property. He presented a photo of the intersection and commented the sign doesn't appear to block traffic.

Action

None

The next regular Commissioner Meeting is scheduled for Thursday, April 2, 2009 at 9:30am located at the Station 82 Conference Room at 9811 Chapel Hill Road, Lake Stevens, WA.

CHIEF'S REPORT

Prevention Report prepared by FM Marshall
IT Report prepared by Troy Stevens and Rod Pena

S82 Remodel Update

DC Lingenfelter commented we are fine tuning the details. When using the lock system, be sure not to enter your numbers too rapidly. The system is functioning well. We are still working on a few issues, and we are approximately 98% done with the punch list. We will be replacing the outside color. We are starting to use the conference room and most likely the crews will move over early next week.

Chief Faucett commented we will be hydro seeding towards the end of March, weather permitting. There have been a few more office moves and we are planning an open house most likely in May.

Commissioner Elmore suggested that the public play a part in the ribbon cutting ceremony, since they are the reason we have been able to make the remodel happen.

Chief Faucett commented there will also be a new web page on the remodel posted on our website.

Administrative Director Update

We are currently in the process of the background check on our potential Administrative Director.

GOOD OF THE ORDER

Commissioner Foster commented it is nice to have windows in the S82 Conference Room. He is excited to see how things work out with South Lake Center.

Commissioner Elmore commented the station looks fabulous. There are many future endeavors we can move forward on if South Lake Center works out. He encouraged everyone to be in touch with our council members in regards to RUTA. He looks forward to seeing the crews move in to the new station.

Chief Faucett commented our crews are to be commended for handling the transition of the station remodel so well.

Chairman Lorentzen thanked DC Lingenfelter for all of his efforts orchestrating the S82 Remodel. He thanked everyone for their hard work.


EXECUTIVE SESSION

None

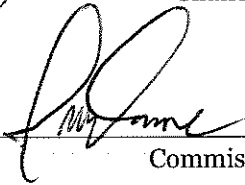
ADJOURNMENT

Motion to adjourn the meeting at 1021 hours.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

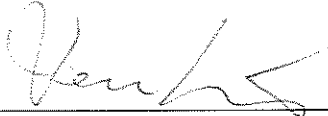
Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore



Commissioner Vern Foster