

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

April 1, 2010

0930 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 0933 hours.

ROLL CALL

Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Chief Faucett, DC Lingenfelter, Leah Schoof, President Eagle, Carl Johnson, Robert Marshall, Jack Sharpe, Michael Frymire, Council Member Kathy Holder, Attorney Rod Younker, and Laana Larson. District Secretary/Legal Counsel Brian Snure was an excused absence.

ADDITIONAL AGENDA ITEMS

Battalion Chief Contract

Chief Faucett requested an executive session regarding this topic around 10am during this meeting.

MINUTES

Minutes 10-03-18

Motion to approve the March 18, 2010 Commissioner Meeting minutes as submitted.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

FINANCIAL REPORT

Vouchers

Motion to approve Expense Voucher numbers 1004001 through 1004043 in the total amount of \$36,810.61 as submitted.

Motion by Commissioner Lorentzen and 2nd by Commissioner Elmore.

Vote Unanimous.

Expense Reports

CORRESPONDENCE

Thank You from Glenwood Elementary PTA

Thank You from City of LS

SECRETARY'S REPORT

None

OLD BUSINESS

Discussion

District 22 ALS Contract

Chief Faucett met with Chief Hots. Chief Hots shared his data, which shows that even though we go into his District for ALS he is responding into our District 2 to 1 and considers this to be an in-kind participation. BC Larry Huff is putting together our own data to validate this information. Chief Faucett has asked BC Huff to get the same type of report on District 17, and where they are with providing us mutual aid. Chief Faucett recommended we delay any further discussion on this subject until the new Operations Chief is able to conduct a deployment study.

Chairman Elmore agreed it is best not to be reactive. We need to address this by working through the facts. He summarized we will continue collecting numbers, the new Operations Chief will head up a deployment study and we will address it from there.

Chief Faucett commented if there is some kind of in-kind disparity with the other Districts, we should also take them into consideration in the study.

Employee Introduction

Chief Faucett introduced our newest member, Michael Frymire. The Commissioners welcomed him aboard. Today is his first official day with Lake Stevens Fire.

Michael Frymire commented he is happy to be here. He has 12-15 years experience in maintenance and construction, and prior to that his experience was automotive. He is looking forward to the challenge here at Lake Stevens Fire.

Healthcare Update

Chief Faucett commented March 31st was the Kitsap Healthcare Meeting and we have now heard presentations from everyone we are considering. Once we have the quotes we will sit down with labor and discuss our options. The goal is to find the program with the best benefits for our employees without impact for the least amount of money.

Chief Faucett also commented April 6th there will be a meeting at Marysville Fire with Jim Lux to discuss the Commissioner Health Plan. Our Commissioners are welcome to attend as this is our time to give input and they will give the latest updates.

EXECUTIVE SESSION

Chairman Elmore called for an executive session regarding the Battalion Chief contract pursuant to RCW 42.30.140 (4) (a) for 30 minutes at 1002 hours with no anticipated action to follow. Executive session included Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Attorney Rod Younker, Chief Faucett and DC Lingenfelter. At 1032 hours Chairman Elmore announced to the public that the executive session would be continued an additional 20 minutes. Chairman Elmore reconvened the open public meeting at 1052 hours and took an 8 minute break. Chairman Elmore reconvened the open public meeting at 1100 hours.

OLD BUSINESS

Action

Volunteer Pension

Commissioners signed pension paperwork for Robert Pike. This is the second time we have had to send in the paperwork, as there were some issues with the delivery of mail.

NEW BUSINESS

Discussion

2007 Audit

Chief Faucett commented the auditor has requested a response to a complaint from a former employee regarding the District's response to the 2007 audit for the years 2005-2006. It has been requested that we remove this employee's title from our statement. The auditor is simply relaying the request and it is our choice how to handle this. Chief Faucett requested that we table the issue, as we still need to discuss this with District Secretary/Legal Counsel Brian Snure.

Commissioner Lorentzen commented our District Secretary/Legal Counsel Brian Snure wrote the letter in response to what occurred.

Chief Faucett commented the auditor simply needs a response from us. He will review this with District Secretary/Legal Counsel Brian Snure and report back to the Commissioners.

Action

FF Oath Presentations

This will be rescheduled due to scheduling conflicts.

Personnel Contracts

Michael Frymire is our new Maintenance Assistant and Brandi Reece is our new part-time Office Assistant.

Motion to approve Michael Frymire's Maintenance Assistant employment contract and Brandie Reece's part-time Office Assistant employment contract as submitted.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

The next regular Commissioner Meeting is scheduled for Thursday, April 15th, at 9:30am located at the Board Room, 1825 South Lake Stevens Road, Lake Stevens.

CHIEF'S REPORT

DC Lingenfelter commented Senator Hobbs plans to be in the office this afternoon and start moving in. The contract was written by District Secretary/Legal Counsel Brian Snure and Kevin Hulten will bring it by this afternoon. The Senator will be paying \$250 per month in rent.

WFOA Legislative Round Table

Chief Faucett asked the Commissioners to please let Laana Larson know if they plan to attend.

Torrington Ridge Property

Chief Faucett commented we did get an acceptance letter regarding the PSA and we are waiting for District Secretary/Legal Counsel Brian Snure to review it. We have not yet heard from the Senator whether we received funding from state.

Hewitt Retirement Complex

Chief Faucett referred to the SEPA comments and explained this is a 55 unit complex which will be built behind Burger King on South Lake Stevens Rd. We have submitted a letter informing them that this project does have an impact on the District and we are requesting a meeting to mitigate those impacts. Fire Marshal Robert Marshall has also received notice of another building going in. Even though we are not in the county's new comprehensive plan, we have the law behind us regarding impact fees.

Commissioner Lorentzen commented this is the same thing the school districts went through, and it will just take some time. Lake Stevens Fire really initiated the process for impact fees here in this county.

Chief Faucett commented we've had it in legislation the last three years. It is important that we stay in contact with all the new businesses in Lake Stevens and mitigate the impacts. Even the Mayor has said the City will eventually be going more than two floors up.

Chairman Elmore commented we just need to ensure that we are a part of the process and have a seat at the table.

Chief Faucett commented Fire Marshal Robert Marshall does a lot legislatively to prepare our community for the safety of our firefighters.

District 17 Update

Interim Chief Haverfield has met with BC Larry Huff regarding training. Chief Faucett will send dates to Chief Haverfield and we look forward to a joint meeting in May.

Chairman Elmore commented Chairman Gilliam called to give an update on their District.

Chief Faucett announced the Academy Graduation for our firefighter graduates is Friday, April 23rd. Chairman Elmore and Commissioner Lorentzen will plan to attend.

Chief Faucett asked Leah Schoof to give a brief summary on the area of finance.

Leah Schoof commented when she first came on board the Chief stated it was important that she take a more executive role in the budget and planning process and build a staff who were cross trained to handle the daily administrative tasks. Staff members remain specialists in their areas, but can now assist other co-workers in their absence. Leah stated that we are also working with the county on a county pool which will give the interest that we earn the opportunity to double.

Chief Faucett commented that administration appreciates the extra staff we have been able to hire. He commented these changes are steps towards getting the assistance with planning and finance the organization needs. We are excited about the progress we are making. He thanked the Commissioners for their support.

Chairman Elmore commented that administration was run very lean over the years and it has been important to have a plan.

Chief Faucett commented it has been important to build the core administration team. We are in a better position today to serve operations than ever before.

Chief Faucett also commented he is meeting with President Eagle and Vice President Aamold twice a month to stay in touch.

GOOD OF THE ORDER

Commissioner Lorentzen thanked everyone for their efforts. He congratulated Chief Faucett on his five year anniversary and commented we have come a long way over those five years.

Commissioner Foster thanked everyone for their hard work and congratulated Chief Faucett on his five years. He is considering attending Legislative Day in May.

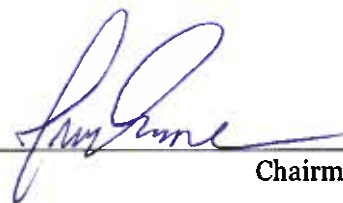
Chairman Elmore commented he is talking with surrounding jurisdictions and summarized the updates. He congratulated Chief Faucett on his five years. We have made a lot of progress and he looks forward to future projects.

Chief Faucett explained he may need to take a trip to California for a funeral in the near future.

ADJOURNMENT

Motion to adjourn the meeting at 1152 hours.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

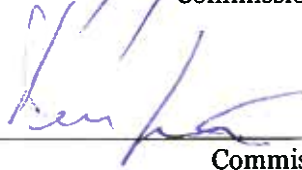
Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Troy Elmore



Commissioner Dan Lorentzen



Commissioner Vern Foster