

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

July 1, 2010

0930 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 0931 hours.

ROLL CALL

Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Chief Faucett, DC Lingenfelter, Leah Schoof, Council Member Kathy Holder and Laana Larson.

ADDITIONAL AGENDA ITEMS

HQ Signage

Chief Faucett presented the Sign Use Easement / Post Closing Disputes Amendment and announced that we have finalized the agreement regarding the Headquarters signage.

District Secretary/Legal Counsel Brian Snure commented our neighbor continues to collect rent on the bottom panels of the sign and will take care of the maintenance of the sign. The smaller sign becomes the property of Lake Stevens Fire and we can put it up whenever we choose to do so. This ends the relationship with McCourt and the signage issue is resolved.

DC Lingenfelter commented we are working with the City regarding sign restrictions, codes, etc. We have been told our sign cannot be more than 6 feet high and we are working through the challenges.

MINUTES

Minutes 10-06-17

Motion to approve the June 17, 2010 Commissioner Meeting minutes as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Lorentzen.
Vote Unanimous.

FINANCIAL REPORT

Vouchers

Motion to approve Expense Vouchers 1007001 through 1007033 in the total amount of \$32,723.64 as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Motion to approve Foster Press Voucher 1007034 in the amount of \$556.84 as submitted.
Motion by Chairman Elmore and 2nd by Commissioner Lorentzen.
Vote Passed. Commissioner Foster abstained.

Expense Report

Risk Management Insurance Changeover

Chief Faucett confirmed that we have made the transfer in risk management insurance.

Leah Schoof commented that MacIlvennie was professional through the changeover. Coverage with Enduris is in place and effective May 1st. We will receive the follow up paperwork in the next couple of weeks.

DC Lingenfelter commented MacIlvennie has been very good to us over the years.



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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

1825 South Lake Stevens Road
Lake Stevens, WA 98258

CORRESPONDENCE

Thank You for Fire Truck Ride
Thank You Firefighters' Local 3235 for Scholarship

SECRETARY'S REPORT

District Secretary/Legal Counsel Brian Snure commented the item he is currently working on is already on the agenda.

OLD BUSINESS

Discussion

Joint Commissioner Meeting with District 17

Chief Faucett commented the Joint Commissioner Meeting is coming up on July 7th and he has spoken with Chief Haverfield. The Joint Commissioner Meeting will be an opportunity for some good discussion including the purpose of a feasibility study and whether they want to consider it. We will also discuss joint operations. Chief Haverfield has been appointed as Chief of their department. Chief Faucett asked the Commissioners if there should be anything else on the agenda.

Commissioner Lorentzen commented it will be good to have the conversation with them. He suggested it would be good to meet in the Conference Center where we have a little more room.

Chairman Elmore commented anything we do would be with mutual consent. This is a good time to talk and we have an opportunity to consider improving operations and running things even more efficiently.

Chief Faucett commented more and more people are beginning to see the value of mergers.

Commissioner Lorentzen commented everyone has to want the partnership for it to happen.

Chairman Elmore commented he looks forward to the discussions with District 17. Let's find the "win win" for both of our organizations.

Action

Resolution 2010-06 Voucher Preapproval Authority

Chief Faucett presented Resolution 2010-06 and commented this will place us in a position to get the job done.

Commissioner Foster clarified with District Secretary/Legal Counsel Brian Snure that it was okay for Administration to approve a Foster Press voucher and if both Chairman Elmore and Commissioner Lorentzen are not present at the next Commissioner Meeting to ratify, it can be carried over to the following meeting when they are both present.

Motion to approve Resolution 2010-06 Voucher Preapproval Authority for Lake Stevens Fire as submitted.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Unanimous.

NEW BUSINESS

Discussion

None

Action

None

The next regular Commissioner Meeting is scheduled for Thursday, July 15th, at 9:30am at the HQ Board Room located at 1825 South Lake Stevens Road, Lake Stevens.

CHIEF'S REPORT

Executive Search Update

Chief Faucett commented we are taking a break from the process. He is talking to a few more potential candidates and reviewing the list from Waldron & Company. There is still the option of reopening the entire process again through Waldron & Company, though we are refraining from this option at this time. It is imperative that we get the right person for this position.

Professional Building Update

Chief Faucett confirmed the Allstate lease has been signed and Subway is now on track to lease the Professional Building as well. We have three additional prospects considering the remaining space in the Professional Building.

Chapel Hill Properties Update

Chief Faucett commented our last offer was cancelled.

Conference Center

Chief Faucett commented we continue to rent out the Conference Center to numerous groups; however we may need to consider raising our rates. The Lions Club just recently committed to using the Conference Center for the next year. We are spending approximately \$220 per month in utilities for the Conference Center alone. Additionally, we have purchased a freezer for the kitchen and it has been installed.

Chairman Elmore called for a five minute break at 1030 hrs.

EXECUTIVE SESSION

Chairman Elmore called for an executive session regarding negotiations and contracts pursuant to RCW 42.30.140.4 for 30 minutes at 1035 hours with no anticipated action. Executive session included Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, Chief Faucett, DC Lingenfelter, Leah Schoof, and Laana Larson.

Chairman Elmore continued the executive session for an additional 30 minutes with the same topic of discussion. This portion of executive session included Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, and Chief Faucett. Chairman Elmore reconvened the open Commissioner Meeting at 1135 hours.

GOOD OF THE ORDER

Commissioner Foster commented he is grateful for the work everyone has done.

Commissioner Lorentzen thanked everyone for their hard work and wished everyone a great 4th of July. He is looking forward to the Joint Commissioner Meeting with District 17 on July 7th.

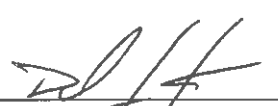
Chairman Elmore thanked everyone for their efforts in doing a great job during this difficult economy. District 17 Chairman Gillam called during the break and asked to cancel the Joint Commissioner Meeting and reconnect in the fall. They are not prepared for the discussion just yet and asked the chiefs to stay in contact regarding any joint services. Chairman Elmore wished everyone an enjoyable holiday weekend.


ADJOURNMENT

Motion to adjourn the meeting at 1143 hours.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.

Chairman Troy Elmore


Commissioner Dan Lorentzen


Commissioner Vern Foster