

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

April 7, 2011

0930 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 0930 hours.

ROLL CALL

Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Chief Lingenfelter, Consultant Janaki Severy, and Laana Larson.

ADDITIONAL AGENDA ITEMS

None

MINUTES

Minutes 11-03-21

Motion to approve the March 21, 2011 Commissioner Meeting Minutes as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Lorentzen.
Vote Unanimous.

FINANCIAL REPORT

Vouchers

Motion to approve Expense Vouchers 1104001 through 1104034 in the total amount of \$13,622.88 as submitted.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Unanimous.

Motion to approve Foster Press Voucher 1104035 in the total amount of \$97.56 as submitted.
Motion by Chairman Elmore and 2nd by Commissioner Lorentzen.
Vote Passed. Commissioner Foster abstained.

Expense Report

Chairman Elmore asked about overtime expenses which are at -55% and would like to see the budget formally adjusted.

Chief Lingenfelter commented we still have an MOU we are working under which contributes to this issue and confirmed Leah Schoof will address this.

CORRESPONDENCE

Thank You for Your Help with the Falls Prevention Pancake Breakfast

Thank You for Your Participation and Partnership

Thank You for Participation in SR9 – SR204 Workshop

SECRETARY'S REPORT

None



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"Touching Lives Today – Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Dave Lingenfelter

1825 South Lake Stevens Road
Lake Stevens, WA 98258

OLD BUSINESS

Discussion

Standard of Cover

Chief Lingenfelter commented it had been asked at the last Commissioner Meeting about the precedence that has been set regarding the provision of two different levels of coverage and if our District Secretary/Legal Counsel Brian Snure had any additional information on this topic.

Chief Lingenfelter shared District Secretary/Legal Counsel Brian Snure's comment, "I think having two response time standards is a realistic approach to service levels and, I believe, is relatively common. I recognize that rural property owners pay the same taxes as suburban but that doesn't require the same level of service. Establishing the service levels is a discretionary legislative act of the Board of Commissioners and does not create any liability issues."

Chief Lingenfelter also commented that District Secretary/Legal Counsel Brian Snure would welcome further discussion on this topic at the first May Commissioner Meeting.

Chairman Elmore commented there has been a voiced position verbally that there is a potential legal problem in that area. We don't know the level of commitment to that statement, but we still need to look into it and be sure there is no liability for the citizens.

Commissioner Foster commented it is worth preparing for and he appreciates the update.

Janaki Severy commented whether the question is formally registered or not, they still tell their friends. The moment the question comes up we want to have the answer in case anyone else comes up with the same question. It is an interesting segue between the information request and the formal request.

Strategic Plan

Strategic Planning Consultant Janaki Severy introduced herself and gave a power point presentation identifying her role as facilitator, the big picture vision, the flow of information, who have we heard from so far, who we will hear from next and how, the methods we will be using, educational touch points, as well as the next steps.

Chairman Elmore commented on the savings we had with the purchase of South Lake Center buildings. Unfortunately the public may understand this to mean we won't need additional funding in the future.

Chief Lingenfelter commented this savings has already been spent due to the current economy.

The Commissioners agreed they are looking forward to participating in the Strategic Planning Process.

Action

None

NEW BUSINESS

Discussion

None

Action

Interlocal Agreement for Furnishing Equipment Maintenance/Repair Service

Chief Lingenfelter requested authorization to sign this agreement with Snohomish County. Jack Sharpe does not have the time to complete the installation of MDTs in our vehicles.

Commissioner Lorentzen commented this agency will be a great resource to us for potential future needs.

Motion to authorize Chief to sign the Interlocal Agreement for Furnishing Equipment Maintenance/Repair Service with Snohomish County as submitted.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

Resolution 2011-02 Changing Regular Meeting Schedule

This resolution changes the next regular Commissioner Meeting from April 21st to April 20th.

Motion to adopt Resolution 2011-02 Changing Regular Meeting Schedule as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

CHIEF'S REPORT

Station 81 Improvements

Chief Lingenfelter commented that he and Mike Frymire met with Mark Neal last week to consider our options and determine how we can make a difference with the money we have budgeted for the Station 81 improvements.

Commissioner Lorentzen commented we need to determine how long we are going to keep Station 81 at the current location.

Chief Lingenfelter commented the station is ideally located and finding property for a future station when funding becomes available will be a challenge.

Chairman Elmore commented it is important to consider the outside aesthetics so that the public can visibly see we have made some improvements.

Chief Lingenfelter commented when we identify the critical issues we will still have some disappointed members because we simply can't afford to do it all.

Janaki Severy commented the best we can do is listen to their requests, and consider all the angles before making the decision that is best for the department.

Professional Building

Chief Lingenfelter commented a Letter of Intent has been received and is attached to the agenda packet for your review. This is not a lease or a guarantee of a lease, however it identifies the terms of the lease. We hope to have a lease for review soon.

Public Education Presentation

Chief Lingenfelter thanked Public Educator Alison Caton for her efforts in a successful public education presentation at the Lions this week.

Commissioner Foster commented she covered all of her points really well and we walked away educated.

Commissioner Lorentzen commented she did a great job. There were lots of questions afterwards which shows the topic really interested the audience.

The next regular Commissioner Meeting is scheduled for 9:30am Wednesday, April 20 at the HQ Board Room located at 1825 South Lake Stevens Road, Lake Stevens, WA.

GOOD OF THE ORDER

Commissioner Lorentzen thanked everyone for their efforts, and he is looking forward to our Strategic Planning meetings. He was very pleased with Alison's presentation.

Commissioner Foster commented he appreciated Alison's presentation as well. He is new to the Strategic Planning process and is looking forward to it.

Chairman Elmore commented it is good to see us partnering with our neighbors. He is also looking forward to the Strategic Planning process and focusing our energy into the organization.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion to adjourn the meeting at 1044 hours.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Troy Elmore



Commissioner Dan Lorentzen



Commissioner Vern Foster