

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

February 17, 2011

0930 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 0933 hours.

ROLL CALL

Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Chief Lingenfelter, DC Huff, Leah Schoof, Council Member Kathy Holder, Guest Brian McMahan, and Laana Larson.

ADDITIONAL AGENDA ITEMS

Chief Lingenfelter requested we add one item under New Business Action, an MOU referring to Article 22 of the Battalion Chief's Contract regarding wages.

MINUTES

Minutes 11-02-03

Motion to approve the February 3, 2011 Commissioner Meeting Minutes as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve Expense Vouchers 1102027 through 1102081 in the total amount of \$147,590.12 as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Motion to approve Foster Press Voucher 1102082 in the total amount of \$396.39 as submitted.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Passed. Commissioner Foster abstained.

Payroll

Motion to approve the February 2011 Payroll in the total amount of \$388,407.85 as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Expense Report

CORRESPONDENCE

Chamber of Commerce Certificate

OLD BUSINESS

Discussion

None

Action

None

NEW BUSINESS

Discussion

None

Action

Bid Award for Surplus Van

Chief Lingenfelter commented we received 8 total bids from throughout the county. The high bidder was David Frank at \$1,751.00.

Motion to award the highest bid for the Surplus Van to David Frank at \$1,751.00.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

MOU – Addendum to 2010-2012 Battalion Chief Bargaining Unit CBA

Chief Lingenfelter explained this MOU addresses an inconsistency regarding the wage a Battalion Chief had been working at in a temporary position versus a probationary position. He will contact District Secretary/Legal Counsel Brian Snure for final approval.

Motion to approve Chief Lingenfelter to enter into an MOU with Local 3235, an Addendum to 2010-2012 Battalion Chief Bargaining Unit CBA Article 22 Wages, as submitted and subject to approval from legal counsel.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

CHIEF'S REPORT

Prevention Report prepared by FM Robert Marshall

IT Report prepared by Troy Stevens

February 26th Snure Seminar

Chief Lingenfelter offered Commissioner Foster and Commissioner Lorentzen a District vehicle if they need transportation to the seminar. Breakfast and lunch will be provided by Enduris.

Emergency Generator

Chief Lingenfelter confirmed a new location for the emergency generator has been determined. Preparation and excavation should take place this week.

Strategic Plan Update

Chief Lingenfelter commented we met with our consultant Janaki Severy yesterday and it was a very productive meeting. We reviewed her draft proposal as well as an outline of the strategic planning process. Our tentative target date for completion is July, 2011.

Chairman Elmore commented he is looking for some general information in preparation for discussion of the Strategic Plan.

Commissioner Lorentzen commented he visited with Mark Wakefield and informed him we would be contacting him regarding participation in our Strategic Plan Community Group.

March 3rd Commissioner Meeting

Chief Lingenfelter informed the Commissioners he will not be present at this meeting, as he will be attending the Leadership Seminar in Portland. Deputy Chief Huff will be present in his place.

Chairman Elmore commented he will be unable to attend the March 3rd Commissioner Meeting as well.

The next regular Commissioner Meeting is scheduled for 9:30am Thursday, March 3rd in the HQ Board Room located at 1825 South Lake Stevens Road, Lake Stevens, WA 98258.

GOOD OF THE ORDER

Commissioner Foster welcomed our guest Brian McMahan.

Commissioner Lorentzen thanked the staff for their efforts.

Chairman Elmore commented it is good to see the recent local press and he is looking forward to the strategic planning process.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion to adjourn the meeting at 0951 hours.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.

Chairman Troy Elmore



Commissioner Dan Lorentzen



Commissioner Vern Foster